
Industry Background

Project Management

Manage and coordinate successful projects for corporate, educational, non-profit, and Internet clients. Responsible in areas of communication between vendor and client, project timeline, risk management, staff oversight. Also in charge of creating process documents for internal and external use. Proficient in assessing client needs and selecting vendors.

Senior Level Instructional Design

Assess, develop, and direct effective, quality training in the nonprofit, pharmaceutical, insurance, education and healthcare sectors. Training delivery methods include standup lecture, computer-based training (CBT) and web-based training (WBT). Adept at creating and implementing new learning programs and evaluation plans. In addition to documenting and streamlining processes and guidelines through rigorous analysis and assessment.

Technical Skills

Adobe Acrobat (Interactive Forms)	ELCAP (proprietary authoring tool)	NVU
Adobe Buzzword	Elluminate	Qualtrics
Adobe Photoshop CS	Flash	Saba (Centra)
Adobe Photoshop Elements	GoToMeeting/Training	Snag-It
Articulate	HTML (Basic)	TestTrack LMS
Audacity	Jing	TurnItIn
Blackboard	Moodle	Vegas Pro
Camtasia	MS-Office Suite/Publisher	VideoScribe
Canvas	MS Project	WIMBA
Captivate	MS Visio	Windows Movie Maker
D2L (Desire to Learn)/BrightSpace	ProjectConnect	WordPress
Dreamweaver	ProShow Gold	

Consulting and Professional Positions (Selected)

Analyst/Sr. Instructional Designer

Talented Learning
Bloomsburg, PA
2014

Analyst/Sr. Instructional Designer/Project Manager

PinPoint Strategies
Bloomsburg, PA
2008-2009, 2012- 2013

Coordinator

PATH (Project Assignment and Technology Help) Lab
Indiana University of Pennsylvania
Indiana, PA
Spring 2009 – Fall 2011

Course Developer/Sr. Instructional Designer

St. Francis University
Loretto, PA
2014

Sr. Instructional Designer

Designing Digitally, INC.
Franklin, OH
2013

Sr. Instructional Designer

Weatherbee Media
Collegeville, PA
2009

Analyst/Web Developer

Graduate Admissions Office
Indiana University of Pennsylvania
Indiana, PA
Current

Sr. Instructional Designer

Central Susquehanna Intermediate
Unit #16
Lewisburg, PA
2012

Project Manager/Sr. Instructional Designer

Institute of Interactive Technologies
Bloomsburg, PA
2006-2008

Teaching Experience (Selected)

Bloomsburg University of Pennsylvania

Course Code	Course Title	Times Taught/Guest Lectured
INSTTECH.490	Technical Leadership Internship	1
INSTTECH 550	Instructional Design	3
INSTTECH 590	Graduate Internship	9
INSTTECH.575 Guest Lecturer (prior to employment)	Managing Multimedia Projects	16
INSTTECH.472/572 Guest Lecturer	Introduction to Authoring	1

LaSalle University – Philadelphia, Pennsylvania

ITM 600	Principles of Instructional Design	6
---------	------------------------------------	---

Service and Leadership (Selected)

Assessment Fellow	2014 – 2015	Bloomsburg University of Pennsylvania Bloomsburg, PA
Quality Matters Certification Peer Reviewer	2013 – 2014	Bloomsburg University of Pennsylvania Bloomsburg, PA
Video Mentor Entrepreneurial Leadership	Spring 2013	Keystone Opportunity Zones Bloomsburg, PA
Instructional Technology (IT) Focus Group	Fall 2012 - Present	Bloomsburg University of Pennsylvania Bloomsburg, PA
Graduate Student Assembly (GSA) Representative	Fall 2009 - Present	Indiana University of Pennsylvania Indiana, PA
IUP Distance Education Online Evaluation Committee	Spring 2010 - Present	Indiana University of Pennsylvania Indiana, PA
University Wide Graduate Curriculum Committee	Fall 2011 – Spring 2012	Indiana University of Pennsylvania Indiana, PA
Practicum Supervisor PATH Lab	Fall 2010	Indiana University of Pennsylvania Indiana, PA

Education

Anticipated May 2015	Ph.D. in Communications Media and Instructional Technology	Indiana University of Pennsylvania (Indiana, PA)
Dissertation Title:	<i>An Examination of the Effects of Multiple Learning Environments on Problem- Solving in Graduate Instructional Design Students</i>	Chair: B. Gail Wilson, Ed. D.
May 2000	M. S. in Instructional Technology	Bloomsburg University of Pennsylvania (Bloomsburg, PA)
May 1998	B. S. in Fashion Merchandising Minor: Communications Media	Indiana University of Pennsylvania (Indiana, PA)